



## **Staff Employment Application**

**APPLICATION FOR EMPLOYMENT  
Merritt Island Christian School  
140 Magnolia Avenue  
Merritt Island, Florida 32952  
321-453-2710**

### **Mission Statement**

The mission of Merritt Island Christian School is to lead students to a saving relationship with Jesus Christ, inspire them to academic excellence and equip them to impact their community through the biblical principles of character, leadership and service.

*Applicants are considered for employment without regard to color, sex, national or ethnic origin.*

**Name:** \_\_\_\_\_

## STATEMENT OF FAITH

1. **God:** God is the Creator and Ruler of the Universe. He has eternally existed in three (3) personalities: The Father, the Son, and the Holy Spirit. These are CO-equal and are one God. *Examine these Scriptures: Genesis 1:1, 26, 27; 2:22; Psalms 90:2; Matthew 28:19; I Peter 1:2; II Corinthians 13:14.*
2. **Jesus:** Jesus Christ is the Son of God, Virgin born. He is CO-equal with the Father. Jesus lived a sinless life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He arose from the dead after three days to demonstrate His power over sin and death. He ascended to Heaven's glory and will return someday to earth to reign as King of Kings, and Lord of Lords. *Examine these Scriptures: Matthew 1:22,23; Hebrews 4:14, 15; Acts 1:9-11; Isaiah 9:6; I Corinthians 15:3,4; I Timothy 6:14,15; John 1:1-5; 14:10-30; Romans 1:3,4; Titus 2:13.*
3. **The Holy Spirit:** The Holy Spirit is CO-equal with the Father and the Son of God. He is present in the world to make men aware of their need for Jesus Christ. He also lives in every Christian from the moment of salvation. He provides the Christian with power for living, understanding of spiritual truth, and guidance in doing what is right. He gives every believer a spiritual gift when they are saved. As Christians we seek to live under His control daily. *Examine these Scriptures: II Corinthians 3:17; Acts 1:8; Ephesians 1:13; Ephesians 5:18; John 16:7-13, 14:16, 17; I Corinthians 2:12, 3:16; Galatians 5:25.*
4. **The Bible:** The Bible is God's Word to us. Human authors, under the supernatural guidance of the Holy Spirit, wrote it. It is the supreme source of truth for a Christian's beliefs and living. Because it is inspired by God, it is the truth without any mixture of error. *Examine these Scriptures: II Timothy 3:16; Psalms 119:105, 160, 12:6; II Peter 1:16, 20, 21; Proverbs 30:5.*
5. **Mankind:** People are made in the spiritual image of God, to be like Him in character. People are the supreme object of God's creation. Although every person has tremendous potential for good, all of us are marred by a nature of disobedience toward God called "sin". This nature separates people from God and causes many problems in life. *Examine these Scriptures: Genesis 1:27; Psalms 8:3-6; Isaiah 53:3-6, 59:1,2; Romans 3:23.*
6. **Salvation:** Salvation is God's free gift to us but we must accept it. We can never make up for our sin by self-improvement or good works. Only by trusting in Jesus Christ as God's offer of forgiveness can anyone be saved from sin's penalty. When we turn from our self-ruled life and turn to Jesus we're saved. Eternal life begins the moment one receives Jesus Christ into his life by faith. *Examine these Scriptures: Romans 6:23; Ephesians 2:8,9; John 14:6, 1:12; Titus 3:5; Galatians 3:26; Romans 5:1, 10:9,10.*
7. **Eternal Security:** Because God gives us eternal life through Jesus Christ, the true believer is secure in that salvation is for eternity. If you have been genuinely saved, you cannot "lose" it. Salvation is maintained by the grace and power of God, not by the self-effort of the Christian. It is the grace and keeping power of God that gives us this security. *Examine these Scriptures: John 10:29; II Timothy 1:12; Hebrews 7:25, 10:10, 14; I Peter 1:3-5; Romans 3:20,28.*
8. **Eternity:** People were created to exist forever. We will exist eternally separated from God by sin or eternally with God through forgiveness and salvation. To be eternally separated from God is Hell. To be eternally in union with Him is eternal life. Heaven and Hell are real places of eternal existence. *Examine these Scriptures: John 3:16, 2:25; Romans 6:23; Revelation 20:15.*

I fully support the Statement of Faith as written without mental reservations.

I support the Statement of Faith except for the area(s) listed on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**APPLICATION**

**I. PERSONAL DATA**

Full Name \_\_\_\_\_  
Last First Middle Maiden

Address \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zip Code

Phone: Home ( ) \_\_\_\_\_ Work ( ) \_\_\_\_\_

Email address: \_\_\_\_\_ Date Available: \_\_\_\_\_

Are you a U.S. citizen?  Yes  No

Have you ever served in the United States Military?  Yes  No

Please list any other names that you may be known as or have used: \_\_\_\_\_

*On a separate sheet of paper, please list any additional addresses where you have lived anytime during the past five years.*

**II. CHRISTIAN BACKGROUND**

Are you a "born again" believer as described in John 3:1-8?  Yes  No (initial \_\_\_\_\_)

Do you believe the Bible to be the inspired, infallible, Word of God, our final authority in all matters of faith, truth and conduct?  Yes  No (initial \_\_\_\_\_)

**III. CHURCH BACKGROUND**

Name of present church \_\_\_\_\_

Pastor's Name \_\_\_\_\_ Denomination \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_ Are you active in your church \_\_\_\_\_ If yes, in what capacity? \_\_\_\_\_

**IV. POSITION DESIRED**

- Childcare worker
- General Clerical
- Cafeteria
- Classroom Aid
- Substitute  Preschool  Elementary  Secondary
- Other \_\_\_\_\_

**V. PROFESSIONAL QUALIFICATIONS**

Please have a transcript forwarded to MICS from all issuing institutions.

**High School**

Diploma: YES ( ) NO ( ) Date Received: \_\_\_\_\_

Issuing Institution: \_\_\_\_\_ State: \_\_\_\_\_

**College**

Degree \_\_\_\_\_ Date Received \_\_\_\_\_

Issuing Institution \_\_\_\_\_ State \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

Degree \_\_\_\_\_ Date Received \_\_\_\_\_

Issuing Institution \_\_\_\_\_ State \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

Degree \_\_\_\_\_ Date Received \_\_\_\_\_

Issuing Institution \_\_\_\_\_ State \_\_\_\_\_

Major \_\_\_\_\_ Minor \_\_\_\_\_

Clubs involved in or Honors and Awards Received \_\_\_\_\_

**VI. EMPLOYMENT HISTORY**

List all jobs, activities and other experience including volunteer work, part-time employment while in school and self-employment in the last 10 years starting with the most recent. Please start with your current employer and work backwards. If you need additional space, please include another sheet of paper.

Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Dates of Employment \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Dates of Employment \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Dates of Employment \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

Dates of Employment \_\_\_\_\_ Reason for Leaving \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Have you ever worked under a different name for any of the employers you have listed? If so, what was the name or names? \_\_\_\_\_

**VII. PROFESSIONAL REFERENCES**

**Please do not list family members as references**

1. Name \_\_\_\_\_ Title \_\_\_\_\_

School/Business \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

2. Name \_\_\_\_\_ Title \_\_\_\_\_

School/Business \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

3. Name \_\_\_\_\_ Title \_\_\_\_\_

School/Business \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address \_\_\_\_\_

**VIII. ABILITY TO PERFORM ESSENTIAL JOB FUNCTIONS**

Is there any reason why you might not be able to perform the duties and responsibilities of the position for which you are applying? **YES ( ) NO ( )**

If yes, please explain.

\_\_\_\_\_

If you answered yes to the above question, is there anything that the school can do to reasonably accommodate your needs so that you would be qualified to perform the duties and responsibilities of this position?

\_\_\_\_\_

\_\_\_\_\_

If you are offered a position, will you be able to verify that you are legally permitted to be employed in the United States? **YES ( ) NO ( )**

**IX. CHRISTIAN SCHOOL PREPARATION**

**All employees of Merritt Island Christian School must conduct their personal affairs in a manner which recognizes biblical standards for living.**

Do you use alcohol on a regular basis? **YES** ( ) **NO** ( ) If yes, please explain\_\_\_\_\_

Do you use tobacco products? **YES** ( ) **NO** ( ) If yes, please explain\_\_\_\_\_

Will you conduct your personal life as a worthy example of Christian life? **YES** ( ) **NO** ( )

Will you refrain from the use of illegal drugs? **YES** ( ) **NO** ( )

Will you avoid any personal relationships and behaviors which deviate from scripture? **YES** ( ) **NO** ( )

Will you regularly attend and actively support the ministry of a local evangelical Christian Church?

**YES** ( ) **NO** ( )

Have you ever been charged with, arrested for, convicted of, or pled guilty, no contest to, had adjudication withheld, been placed on probation for, or entered a pretrial diversion program for the commission of a crime?

**YES** ( ) **NO** ( ) If yes, indicate the nature of suit, offense, court, date and disposition.

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**Comments:**

Without reservations, except as noted above in my comments, I affirm my commitment to the relational, doctrinal, personal, professional, and academic expectations as presented above. In the future, if I come to disagree with or cannot support any of these positions, I will immediately discuss it with my supervisor or headmaster.

Signature\_\_\_\_\_

Date\_\_\_\_\_

## **DOCTRINE QUESTIONS**

**Please answer the following questions on a separate sheet and enclose with your completed application.**

1. Who do you feel is the author of the Bible?
2. In your understanding, who is God?

3. Who is Jesus?
4. What is sin?
5. How does a person gain salvation?
6. Why do you desire to teach at Merritt Island Christian School?
7. Please write out your personal testimony regarding your salvation experience.

## **APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that Merritt Island Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Merritt Island Christian School to thoroughly investigate references, work records, evaluations, education and other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports and other information related to my life and employment, without giving me prior notice of such disclosure.

I waive the right to ever personally view any references given to Merritt Island Christian School.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

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Name of Applicant (please print)

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Date

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Signature

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**PLEASE RETURN THIS APPLICATION TO:**

**Mrs. Suzette Boyer  
Director of Finance/Human Resources  
Merritt Island Christian School  
140 Magnolia Avenue  
Merritt Island, Florida 32952**

- 1) Résumé
- 2) Copy of a High School Diploma **OR** Transcripts from each college and/or university attended

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